

AUSTINTOWN TOWNSHIP

MAHONING COUNTY, OHIO
82 OHLTOWN ROAD
AUSTINTOWN, OH 44515

REORGANIZATIONAL & REGULAR MEETING OF JANUARY 8, 2018

The Reorganizational & Regular Meeting of the Board of Trustees of Austintown Township was held Monday, January 8, 2018 at the Township Hall, 82 Ohltown Road, Austintown, Ohio.

REORGANIZATIONAL MEETING MINUTES

Chairman Rick Stauffer opened the meeting at 6:00 P.M. with a salute to the flag.

Fiscal Officer Laura L. Wolfe continues the meeting as Chairperson Pro-Tem.

Roll call taken by Fiscal Officer Laura L. Wolfe. Roll Call was as follows: Mr. Carano, present; Mr. Stauffer, present; and Mr. Davis, present.

RESOLUTION #18-01-08-01: Fiscal Officer Laura L. Wolfe acting as Chairperson Pro-Tem asked for nominations for Chairperson 2018. Mr. Carano made a motion to nominate James C. Davis as Chairperson for 2018.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, abstained; and Mr. Carano, yes.

RESOLUTION #18-01-08-02: Fiscal Officer Laura L. Wolfe acting as Chairperson Pro-Tem asked for nominations for Vice-Chairperson 2018. Mr. Stauffer made a motion to nominate Ken Carano as Vice-Chairperson for 2018.

Mr. Davis seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, abstained; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-03: Motion Request by Fiscal Officer Laura L. Wolfe to set Regular Meeting Dates for 2018 (Same as Last year: 2ND Monday at 6:00 P.M. at Town Hall and the 4TH Monday at Noon at Town Hall. NOTE: The Second Meeting in May will be on Tuesday May 29th at

noon; The First Meeting in November will be on Tuesday November 13th at 6:00 PM; and the Second Meeting in December will be on Thursday December 21 instead of Monday December 24, 2018).

Motion by Mr. Davis to set Regular Meeting Dates and Times for 2018 as noted above.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

RESOLUTION #18-01-08-04: Laura L. Wolfe, Fiscal Officer adjourned the Reorganizational Meeting and turned the meeting over to Chairperson Davis.

Motion by Mr. Carano to adjourn reorganizational meeting. Mr. Davis seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Carano, yes; and Mr. Davis, yes

RESOLUTION #18-01-08-05: Motion by Mr. Stauffer to reconvene into Regular Meeting.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

REGULAR MEETING MINUTES

RESOLUTION #18-01-08-06: Motion by Mr. Carano to approve the Minutes of the Regular Meeting of December 21, 2017.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

Mr. Davis introduced the Board Members and Department Heads, and Sergeant of Arms.

ADMINISTRATOR'S REPORT

DEPARTMENT BUSINESS

ROAD DEPARTMENT AND CEMETERY

December 2017 Monthly report received.

RESOLUTION #18-01-08-07: Motion by Mr. Stauffer to change Resolution #17-11-20-03; Section 2 as requested by OPWC:

OHIO PUBLIC WORKS AUTHORIZING LEGISLATION

Authorize Michael Dockry, Township Administrator TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Township of Austintown is planning to make capital improvements to the 2018 Resurfacing Program, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Austintown Township:

Section 1: That Michael Dockry, Township Administrator, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: That Michael Dockry, Township Administrator, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

POLICE DEPARTMENT

December 2017 Monthly report received.

Police Chief Gavalier stated the Department has been awarded an \$18,000.00 grant from the Ohio OCJS for in-car computers.

FIRE DEPARTMENT

December 2017 Monthly report received.

Fire Chief Frost noted the Fire Dept. has been given \$8,000.00 in grant money from the Ohio BWC for equipment. The department will be

replacing their hoods and gloves with new ones that block out carcinogens.

RESOLUTION #18-01-08-08: Motion by Mr. Carano to appoint Chief Frost the Township's representative for the Mahoning county HAZ-Mat Executive Board.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-09: Motion by Mr. Stauffer, to continue mutual aid agreement with the Youngstown Airbase and its Fire Department.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

RESOLUTION #18-01-08-10: Motion by Mr. Stauffer to authorize Chief Frost to sign non-monetary mutual aid contracts as they are presented throughout the year.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

RESOLUTION #18-01-08-11: Motion by Mr. Carano to continue the Mutual Aid Agreement with the Mahoning County HAZ-Mat Team. This contract includes a 10¢ cents per capita fee not to exceed \$4,000.00. The Mahoning County Commissioners match our 10¢ cents per capita.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

ZONING DEPARTMENT

December 2017 Monthly report received.

Zoning Inspector Darren Crivelli was absent from the meeting.

PARK DEPARTMENT

December 2017 Monthly report received.

Park Supervisor Todd Shaffer was absent from the meeting.

SENIOR CENTER

December 2017 Monthly report received.

Senior Center Director, Jim Henshaw stated there will be a MLK Presentation next Monday at the Center

FISCAL OFFICER

RESOLUTION #18-01-08-12: Motion by Mr. Carano to Accept December Reports submitted to Board for review:

- a. Fund Status
- b. Revenue Status
- c. Appropriation Status

Mr. Stauffer seconded motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

NEW BUSINESS

RESOLUTION #18-01-08-13: Motion by Mr. Carano to approve reasonable and necessary expenses for 2018 Ohio Township Association conventions, seminars, MCTA and Regional Chamber's meetings and CLOUT meetings, State Auditor's and Bureau of Workers Compensation Seminars attended by Fiscal Officer, Trustees, and/or Administrator or their designee.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

RESOLUTION #18-01-08-14: Motion by Mr. Stauffer pursuant to ORC 321.34 to request Advances from 2018 Real Property Collections for 2017 tax year – 1st Half and 2nd Half Real Estate Taxes from Mahoning County Auditor.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-15: Motion by Mr. Carano to approve Advance from General Fund (1000) to:

\$50,000.00 to Zoning (2181) 1/4/18

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

RESOLUTION #18-01-08-16: Motion by Mr. Stauffer to approve the extension of Lease Agreement for five (5) years between Sylvester Land

Company, Ltd., and Austintown Township, Fiscal Agent for the Mahoning Valley Law Enforcement Task Force.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

RESOLUTION #18-01-08-17: Motion by Mr. Carano to approve Sublease agreement between the Board of Mahoning County Commissioners on behalf of Mahoning County Sheriff, Jerry Green, Fiscal Agent for the Mahoning Valley Law Enforcement Task Force and the board of Austintown Township Trustees.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-18: Motion by Mr. Carano to approve the following Employee Holidays:

NEW YEAR'S DAY	MONDAY	JANUARY 1
MARTIN LUTHER KING JR.	MONDAY	JANUARY 15
PRESIDENTS' DAY	MONDAY	FEBRUARY 19
MEMORIAL DAY	MONDAY	MAY 28
INDEPENDENCE DAY	WEDNESDAY	JULY 4
LABOR DAY	MONDAY	SEPTEMBER 3
COLUMBUS DAY	MONDAY	OCTOBER 8 *
VETERANS DAY	MONDAY	NOVEMBER 12**
THANKSGIVING DAY	THURSDAY FRIDAY in lieu of Columbus Day Off *	NOVEMBER 22
CHRISTMAS EVE	MONDAY	DECEMBER 24
CHRISTMAS DAY	TUESDAY	DECEMBER 25

**SUNDAY NOVEMBER 11TH IS THE HOLIDAY FOR POLICE PATROL, FIRE CREW AND DISPATCH.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr.

Stauffer, yes; and Mr. Davis, yes.

RESOLUTION #18-01-08-19: Motion by Mr. Stauffer to set date and time of HALLOWEEN for Wednesday, October 31, 2018 from 5:30 P.M. – 7:30 P.M.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

PUBLIC RESPONSE

OFF CAMERA: None

ON CAMERA: None

REMARKS FROM THE BOARD MEMBERS

FISCAL OFFICER LAURA L. WOLFE: Had nothing to add

TRUSTEE RICHARD A. STAUFFER:

- Wished everyone a Happy New Year!
- Thanked safety crews for their services; Fire – Police - Road

TRUSTEE KENNETH A. CARANO:

- Forewarned about the Township's fiscal situation
- The loss of money from the State and the levies
- We need to be creative

TRUSTEE JAMES C. DAVIS:

- Commented on the car cruises at Quaker Steak; part of the proceeds go to families in need of Christmas
- Thanked the Fire Dept and Dick Frost
- Thanked the F.O.P. of Austintown for delivering Christmas to 10 needy families in Austintown.
- Thanked Buffalo Wild Wings for also contributing to those 10 families, \$250.00 Target and \$250.00 Sparkle gift cards for Christmas.
- Thanks to Greg Greenwood who donated \$500.00 towards the cause as well.
- Welcomed the new School Board members

RESOLUTION #18-01-08-20: Motion by Mr. Stauffer to recess to Executive Session at 6:40 P.M.:

- a. To consider the appointment, employment, discipline, or compensation of public employees

Mr. Carano seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-21: Motion by Mr. Carano to reconvene from Executive Session at 8:25 P.M.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

RESOLUTION #18-01-08-22: Motion by Mr. Carano to approve Chief Gavaller's recommendation to release, from probation effective Sunday 12/24/17, Dispatcher Katie Glasser after receiving a final observation report stating 'she is prepared and has the ability to work on her own within our communications center'.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-23: Motion by Mr. Stauffer to change the effective dates of the new wage rates and other compensation included in any collective bargaining agreements with an effective date of January 1, 2018 is changed to an effective date of December 31, 2017.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

RESOLUTION #18-01-08-24: Motion by Mr. Carano to allow .25 hour of Personal Time to be carried over into the New Year for Amy O'Brien.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Stauffer, yes; Mr. Davis, yes; and Mr. Carano, yes.

RESOLUTION #18-01-08-25: Motion by Mr. Stauffer to allow 8 hours of Personal Time to be carried over into the New Year for Sue Cabot.

Mr. Carano seconded the motion. Roll Call Vote: Mr. Davis, yes; Mr. Carano, yes; and Mr. Stauffer, yes.

RESOLUTION #18-01-08-26: Motion by Mr. Carano to adjourn at 8:30 P.M.

Mr. Stauffer seconded the motion. Roll Call Vote: Mr. Carano, yes; Mr. Stauffer, yes; and Mr. Davis, yes.

This is to certify that the foregoing is an accurate record of the proceedings of the board of township trustees at its meeting held on the date listed above.

Date: 02-02-18 
Fiscal Officer

Approved:

Chairperson Board of Trustees